

3. Enter your search criteria. As mentioned in the introduction, you can limit your search results by specifying appropriate search criteria.
4. Click on 'Search'. The search results will appear as shown in the following screen.

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Employment and Wage Detail Reporting

- Adjustments
- Employment and Wage Report Removal
- Out of State Wage Credit
- Submit Employment and Wage Detail for Quarters Prior to 2010
- Submit Employment and Wage Detail
- View Employment and Wage Detail History**
- View Submission History

History

Payment Information

User Maintenance

Employer Information

Employer Account Number: 100 Employer Name: Employer

Employment and Wage Detail History Search

Submission Type: All

SSN:

Last Name:

First Name:

Year: 2009

Quarter: All

Unit Number:

Detail Type: UI Wage

Click on blue text to sort results by that column.

Click on 'Reset' to conduct new search.

[Search](#) [Reset](#)

Transaction Date	Submission Type	Qtr	SSN	Last Name	First Name	MI	Unit	UI Gross Wages	UI Taxable Wages	UHI Taxable Wages
11/6/2009	Original	2	100-I	D	J		0	\$10,000.00	\$14,000.00	\$14,000.00
11/9/2009	Adjustment #1	2	100-I	D	J		0	\$15,000.00	\$14,000.00	\$14,000.00

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VIEW SUBMISSION HISTORY

This function allows you to view the submission history for employment and wage detail records. You can filter search results by: Submission Type (Original/Adjustment), Quarter, Year, Detail Type (UI Wages, DOR Wages, or Employment).

Step by Step instructions are:

1. Navigate to the employment and wage detail home page using the instructions provided in the section – 'Navigating to Employment and Wage Detail Reporting'.
2. Click on the link: 'View Submission History'. The following screen will appear. Enter your search criteria and click on 'Search'.

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- Submit Employment and

Employer Information

Employer Account Number: 100 Employer Name: Employer

Employment and Wage Detail Submission History Search

Submission Type: All


Quarter: All

Year: 2009

Detail Type: UI Wages

[Search](#) [Reset](#)

3. The search results will appear as shown below.



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Employer Information

Employer Account Number: **100** Employer Name: **Employer**

Employment and Wage Detail Submission History Search

Submission Type: All

Quarter: All

Year: 2009

Detail Type: UI Wages

Search
Reset

Search Results

Date	Year	Qtr	Type	Filing Method	Contribution	Wages	Status	Record Errors	Submitter
11/9/2009	2009	2	Adjustment #1	Manual Entry	1000411090		Submitted		ss502
11/6/2009	2009	3	Original	File Upload	1000411060919407		Submitted		ss502
11/6/2009	2009	2	Original	Manual Entry	10004344110609191720	1	Submitted	\$10,000.00	ss502

Clicking on this link displays the detailed calculations of the contribution due for the quarter selected.